
Meeting	Health and Well-Being Board
Date	26 July 2012
Subject	Forward Work Programme
Report of	Director of Adult Social Care and Health
Summary of item and decision being sought	To present an updated work programme of items for the Health and Well Being Board for 2012/13

Officer Contributors	Andrew Nathan- Chief Executive's Service
Reason for Report	To allow the Board to schedule a programme of agenda items that will fulfil its remit
Partnership flexibility being exercised	The items contained in the work programme will individually take forward partnership flexibilities including the powers Health and Well-Being Boards will assume under the Health and Social Care Act 2012.
Wards affected	All
Contact for further information	Andrew Nathan 020 8359 7029

1. RECOMMENDATION

- 1.1 To note and comment on the draft forward work programme attached at Appendix 'A'.

2. RELEVANT PREVIOUS DISCUSSIONS AND WHERE HELD

- 2.1 Shadow Health and Well Being Board – 26 May 2011- agenda item 9
- 2.2 Shadow Health and Well-Being Board- 19 January 2012- agenda item 11
- 2.3 Shadow Health and Well-Being Board- 22 March 2012- agenda item 2

3. LINK AND IMPLICATIONS FOR STRATEGIC PARTNERSHIP-WIDE GOALS (SUSTAINABLE COMMUNITY STRATEGY; JOINT HWB STRATEGY; COMMISSIONING STRATEGIES)

- 3.1 The Work Plan has been designed to cover both the statutory responsibilities of Health and Well-Being Boards and key projects that have been identified as priorities by the Board at its various meetings and development sessions.
- 3.2 Approval and performance management of the Health and Well-Being Strategy has been included within the work plan and, when adopted, the Strategy will be the most significant determinant of future work programmes.

4. NEEDS ASSESSMENT AND EQUALITIES IMPLICATIONS

- 4.1 None specifically arising from this report- but all items listed will demonstrate how the needs analysis contained in the Joint Strategic Needs Assessment (JSNA) has influenced the options chosen, including differential outcomes between different communities.

5. RISK MANAGEMENT

- 5.1 A forward work programme reduces the risks that the Health and Well-Being Board acts as a talking shop for the rubber stamping of decisions made elsewhere, or does not focus on priorities. It ensures that all decisions formally within the Board's statutory duties, Terms of Reference and other key issues relating to local health and care services are considered.

6. LEGAL POWERS AND IMPLICATIONS

- 6.1 The forward work programme has been devised to incorporate the legal responsibilities contained in the Health and Social Care Act 2012. The HWBB has been operating in shadow form in readiness for the proposed legislative changes.

7. USE OF RESOURCES IMPLICATIONS- FINANCE, STAFFING, IT ETC

- 7.1 None specifically arising from the report. The programme is co-ordinated and monitored by the Chief Executive's Service as part of their support to the Board.

8. COMMUNICATION AND ENGAGEMENT WITH USERS AND STAKEHOLDERS

- 8.1 The programme has been devised through consultation with Council and NHS managers, but the Barnet LINK through their membership of the Board have the opportunity to refer matters or suggest agenda items. The same will be true of the Healthwatch representative.
- 8.2 In addition, the Chairman of the HWBB met with the Co-Chairs of the Partnership Board which report into the HWBB on the 9th of February 2012. This provided an opportunity to discuss the forward plan of the HWBB.

9. ENGAGEMENT AND INVOLVEMENT WITH PROVIDERS

- 9.1 None at this stage, although feedback from providers should guide the choice of future agenda items.

10. DETAILS

- 10.1 At its meeting on 22 March 2012, the Board considered a forward work programme for the whole of 2012/13, with items reflecting the Board's future statutory responsibilities; key strategies and projects currently in progress; and the precedents set during the HWBB's first year in operation.
- 10.2 It was also agreed that future meetings should be divided into two parts, the first, as now, a public meeting which considers formal written reports for information and decision; and the second informal workshop style sessions between Board members which would take place on the conclusion of the formal meeting and not by themselves take any executive decisions. The work plan therefore marks with a 'B' items to be handled as formal business, and with a 'W' those which are discussion items to be handled through informal workshops at this stage.
- 10.3 An updated work programme is attached at Appendix 'A' for the Board's comments.
- 10.4 There is a key role for the LINK representative in pressing for the forward plan to take into account issues of community concern, as well as any specific LINK reports or requests for information.

11 BACKGROUND PAPERS

None

APPENDIX A

CURRENT SCHEDULE OF HEALTH AND WELL BEING BOARD BUSINESS 2012/13 (agreed at 22/3/12 HWBB and revised)

item	4 th October 2012	29 November 2012	31 January 2013	4 April 2013	Notes
STANDING OR GOVERNANCE ITEMS					
Financial Planning Group minutes	B	B	B	B	
HWB Implementation Group- minutes	B	B	B	B	
Governance arrangements, ie review Terms Ref Membership etc				B	4/4/13 will approve conversion from shadow to full statutory status
Development of HWBB				W	

	4 Oct 12	29 November 2012	31 January 2013	4 Apr 13	Notes
JSNA, HWBS AND RELATED STRATEGIES					
Joint Strategic Needs Assessment- update/review/refresh	W				Not sure what requirement is to refresh. Might benefit from a more discursive workshop format.
Government changes to Special Educational Needs (to include Integrated Transitions Plan)	W				Suitable for workshop to examine whole system and how we contribute This might also be linked with the Integrated Commissioning Plan
PERFORMANCE MANAGEMENT					
Report against HWBS targets		B?		B?	
In depth report on one issue in DPH's Annual Report	B	B	B	B	

NEW PRIMARY CARE COMMISSIONING ARRANGEMENTS					
Clinical Commissioning Group- update on organisational progress	B			B	
Clinical Commissioning Group- sign off of commissioning plans etc for 13/14			B		
Commissioning Support Organisation- update on proposals	B				

	4 Oct 12	29 Nov 12	31 Jan 13	4 Apr 13	Notes
PUBLIC HEALTH/ DETERMINANTS/ PREVENTION MATTERS					
Leisure Services- Strategic Review	W/B ?	W/B ?			
Annual Report of Director of Public Health				B	
Cancer prevention work plan	B				Already considered in draft- needs sign off
Other Children's issues					
H and SC- contribution to economic well being		W ?			A possible idea, as high priority for council and partners in next year- how can the health and care system make its own maximum contribution to ensure people well enough and supported enough to retain or gain employment? The prevention plan will set out much of this but could benefit from a discussion of its own.

WORK WITH VOLUNTARY AND COMMUNITY SECTOR/ REPORTS OF PARTNERSHIP BOARDS					
Chair's meeting with Partnership Board chairs- minutes	B			B	
Discussion on how to work with and develop the voluntary sector (following the recent financial reductions)		W?			

	4 Oct 12	29 Nov 12	31 Jan 13	4 Apr 13	Notes
SAFEGUARDING/QUALITY AND SAFETY ISSUES					
Safeguarding Adults Board- Annual Report					
Safeguarding Children Board- Annual Report					
Quality and Safety Matters in NCL			B		To be provided 6 monthly
Whole system working to reduce pressure ulcers	B				(identified in quality and safety discussion at Jan HWBB)- might be workshop format depending on complexity of issue/which providers need to be involved? Deferred from July to October
USER AND CARER ENGAGEMENT					
Local HealthWatch- spec and tender process			B		Feb 13- will be report of new contractor how service planned to be delivered
LINK- Annual Report				B	12/13 reports as part of LINK/LHW handover
Carers Support Commissioning	B				Identified in corporate Plan

HEALTH AND CARE INTEGRATION					
HSC Integration Scoping project	B	B	B	B	Workshop was held Mar 2012. 26 July report needs to include response to referral from Business Management OSC
HSC Integration- specific projects that result					
Ageing Well		B			
New or amended Section 75 agreements					As identified through the Financial Planning Group
System Risk Assessment- MTFS and QIPP		B			
Allocation of Section 256 funds		B ?	B ?		Will we still be getting these on an annual basis?

HWBB will exercise statutory functions from 4 April 2013 meeting.